



Hello from TCM Rentals Coastal 🙌🙌 We want to make the application process easy so don't forget to read through the steps below. Have a question ? Call Wendy on 0447 334 225 to check for peace of mind a faster application process.

What should be included in the rental application:

✓ Rental Resume

To help save time and to show you are super keen to rent the property, consider compiling a rental resume or just a one-page letter/story about your particular family rental needs or circumstances. Make sure you include information about current employment details, salary, rental history, references and contact details. Making a good first impression with a document such as this may help your application.

✓ Photo Identification

This may be one of the more obvious pieces of paperwork, but it's also one of the most important. Your driver's license or passport will normally suffice.

✓ Reference Letters

Any reference letters you may have had from past landlords and employers are suitable. Having positive feedback straight from the horse's mouth can really sway the decision in your favour.



1. Our application form is a Writable PDF – please complete ONE per person.
2. If you have rented through an agency before a Rental Reference form should be completed for the last two rental properties, you lived in.
3. If it was a private landlord, rental a letter from them is great 👍 👍 and/or also note their contact details in the application form too please

List of accepted documents:

1. Minimum 1 Document below:

Passport
Birth Certificate
Drivers Licence

3. Compulsory Item

- o Current Bank Statement with your name OR last 90 days transactions with your name

2. Minimum 1 Document below

Last 4 pay slips
Current Centre Link Statement
PAYG/BAS/Accountants Letter

3. 4. Minimum 2 Documents below

Medicare Card
Car registration certificate
Utility/Phone bill
Rates Notice

If EMAILING, supporting information MUST be in PDF format please 🙏🙏 it is less time consuming for us to view and assess each attachment. Photos or screenshots for ID are ok 👍 EMAIL ALL to wendy@tcmrentalscoastal.com.au or deliver in person to our office located at ground level Kingscliff Central 7/9-11 Pearl St Kingscliff

RENT DEPOSIT If your application is approved, a rent deposit equal to 2 weeks rent will need to be paid within 24 hours of receiving the approval. Our acceptance email will advise the nominated bank details for you to pay this deposit.

RENTAL BOND The rental bond equal to 4 weeks rent will need to be paid within 2 days of receiving the approval and this is paid directly to Rental Bonds Online through Office of Fair-Trading NSW.